

Hawstead Parish Council - Clerk report

14 March 2024

The aim of this report is to provide comments on agenda items and to update the Parish Councillors on:-

- correspondence received, sent and circulated since the last meeting
- Training attended since the last meeting
- Clerks' activity since January 2024
- Planning decisions

2.5 Suffolk constabulary newsletter – apparently discontinued

Item 6.4 Tree Quote from Stuart Bradnam

From: bradnam1 <

Subject: RE: Hawstead Parish Council trees

Date: 12 February 2024 at 20:21:38 GMT

To: Christabel Carr <Hello James

Thank you for the email and hope all good with you.

We can do all the work for £2150 + vat.

Many thanks

Stuart

----- Original message -----

From: Christabel Carr <

Date: 07/02/2024 21:38 (GMT+00:00)

To: bradnam1 <

Subject: Hawstead Parish Council trees

Hi Stuart

I must apologise for not coming back to you before with details of the work we'd like you to quote for.

Could you possibly give a quote for all the works to be carried out by the end of February or as soon as possible thereafter?

Bull Green Pinford End 1 tall dead elm to be felled safely and stacked out of the way (off the grass) on site.

Pound Green, in front of Apple Tree house by the almshouses- trim dead out of dying elm and stack neatly on site out of way off grass.

Main Green: remove dangerous limbs or trees from ash trees on corner of road near Eversheds- where previous work was carried out.

Fell large dead willow on corner near brick arched bridge over brook.

Cut up and remove (stack neatly to block access to the brook) large fallen willow from the brook and trackway.

Brook Green up Bells Lane fell fallen elm near bottom of road, trim out dead and make safe all elms and ash all the way up along the road. Remove leaning or dead trees that can reach road. At least 2 large dead elm and one fallen one. Trim up ash with dieback near road and leaning elms by road.

Trees in photos below to be felled safely and stacked away from road.

2 Barn owl boxes to be put up: 1 new one to be put up in a new location on the green, 1 refurbished one re-erected in woodland up near Shepherd's cottage on the green.

We can look at the precise location for these.

Kind regards
James

Item 7.2 Flood gauge details from CC

<https://www.aspli.com/4848/aluminium-depth-gauge-board-water-level-marker-standard/>.

This one is Aluminium and is £112.98. Or there is a Reinforced Plastic one from the same company for £107.08. We'd need to have a think about where and how to install it to ensure it is relatively accurate?

[alternative quote provided by Shelley Signs too; clerk has asked SCC for support]

Item 8.4 Hawstead Tithe map exchange of correspondence

Dear Ros

I would have attended the next PC Meeting but unfortunately I will be away in Spain next week.

I have made some progress regarding getting the **Hawstead Tithe Map** digitised and printed: please see the email to me below. ie the company Icam, based in the Midlands has exactly the equipment needed for the digitisation process - indeed on their website they have a video showing a tithe map being photographed (www.lcamarchive.co.uk).

I am liaising with Suffolk Archives (the map is already at the Hold!) and Rev. Max Osborne regarding logistics and permissions and at some time I would hope to be able to collect the map, take it to Icam to get the job done and then return it to Ipswich. I will then have a file on a memory stick. The actual printing will have to be done separately so that's a second step in the process.

As regards costs, you can see below the quotation that I have received. Printing and framing will of course be additional costs. I had wondered if this is something that could be covered by our Borough Councillor's Locality Budget - in which case would we have to wait till the new Financial Year? I had otherwise thought that I could pay for the digitisation and claim the money back: but the company says that they would want a **Purchase Order** (I guess for auditing purposes). Is the PC able to produce one?

Best Wishes
Andy

----- Forwarded message -----

From: Richard Anteney **To:** andyparrett
Cc: "
Sent: Thursday, 15 February 2024 at 10:43:11 GMT
Subject: Tithe Map - digitisation enquiry

Dear Andy,

It was lovely to chat to you on the phone earlier this morning – many thanks for your imaging enquiry and time.

I can confirm that we at Icam can provide you with a digitisation solution for your tithe map.

Based on the tithe map measurements provided (245cms x 165cms) the cost to you is as follows;

8x A0 captures at £10.00 = £80.00

9x post processing stitches at £15.00 = £135.00

Total cost = £215.00 + VAT

We will provide you with hi-resolution 300ppi TIFF and JPG digital files.

You will supply a suitable hard drive or memory stick for digital file delivery.

The transportation of the title map - when authorised - will be carried out by yourself as you have family in Derbyshire.

Please note, that we do not offer a reproduction print service of the digital file(s).

I can by all means follow up with an official quotation on request.

Icam Archive Systems Ltd

[K Soons has confirmed that HPC could submit a locality grant application for this].

9.1 Planning decisions and notifications

Householder planning application - a. replace existing flat roof to pitched on side elevation; b. additional parking spaces|cr||cr||cr| - 4 Bull Lane Pinford End Hawstead Bury St Edmunds Suffolk IP29 5NU

Ref. No: DC/23/1807/HH | Status: Application Granted | Case Type: Planning Application

10. Correspondence

Indication is given where an item has already been circulated by email and/ or is under consideration at this meeting and /or has been circulated for this meeting. Please request copies of anything you have not received

Date	Detail	Action	Email circulation	Agenda item	Circulated with agenda
09.01.24	EP Passenger Interest Group Meeting 09.01.24 - minutes		16.02.24		
15.01.24	Statement from KS on arts funding cuts		16.02.24	11.3	Yes
15.01.24	SALC bulletin		16.02.24		
18.01.24	Play area report Jan 24 – low risk findings			11.1	
01.02.24	Flier for West Suffolk Area Forum		02.02.24		
05.02.24	Help shape West Suffolk Council's approach to street trading		16.02.24		
05.02.24	SCC newsletter		16.02.24		
06.02.24	Housing, Homelessness Reduction and Rough Sleeping Strategy – consultation and online survey – a message from Councillor Richard O'Driscoll, Portfolio Holder for Housing at West Suffolk Council		16.02.24		
06.02.24	SALC bulletin		16.02.24		
06.02.24	WSC info re Invitation to Register – personal visits		16.02.24		
07.02.24	Councillor awards info		16.02.24	8.2	
08.02.24	From Past to Present flier about archaeology in Hawstead	To AE for website	16.02.24		
05.02.24	SALC bulletin		16.02.24		
08.02.24	Suffolk Devolution events - book now		16.02.24		
09.02.24	Connecting Communities	To AE for website	16.02.24		
12.02.24	SALC bulletin		16.02.24		
12.02.24	Stuart Bradnam quote			6.4	yes
16.02.24	West Suffolk Parish and Town Forum 18 March 2024		16.02.24		

16.02.24	Suffolk County Council's Local Transport Plan Consultation		16.02.24		
16.02.24	Invitation to chair to Buck Pal	To RA	15.02.24		
16.02.24	NEIGHBOURHOOD WATCH EMAIL		16.02.24	11.4	yes
16.02.24	SARS request for funding		16.02.24		
20.02.24	Letter from PM re farming		21.02.24		
19.02.24	Open Spaces newsletter		21.02.24		
19.02.24	SALC newsletter		21.02.24		
19.02.24	Play area report – low risk findings			11.1	
22.02.24	Asking for more nature from development in West Suffolk Local Plan		23.02.24		
26.02.24	SALC bulletin		06.03.24		
26.02.24	The Local Councillor Magazine from SALC - February 2024		06.03.24		
29.02.24	West Suffolk Town and Parish Forum - Highways information request		06.03.24		
29.02.24	OSS Feb update		06.03.24		
29.02.24	Publication of Examiners Report on the Lawshall N'hood Plan Review(Babergh DC)				
01.03.24	Report to SCC re condition of bells Lane			11.2	
04.03.24	SALC bulletin		06.03.24		
04.03.24	SCC newsletter		06.03.24		
04.03.24	Tithe map proposal			8.4	
05.03.24	SALC training bulletin		06.03.24		
06.03.24	Community Wildlife Courses for 2024		06.03.24		
07.03.24	ESV Week				
07.03.24	Arthritis Action - Free presentations and groups				
07.03.24	Info - Sunnica decision put back to 11 April				
08.03.24	Parish and Town Forum 18 March 2024				

TRAINING

CLERK'S ACTIVITY January-February 2024

Date	Activity	Time
	Prepare for and minute PC meeting Jan and Feb 2024	
	Email correspondence; review website set up	
	TOTAL	40.00

Item 11.2 Report to SCC re condition of Bells Lane

Your report reference number is: 00457291

BELLS LANE, HAWSTEAD

Date reported: 01/03/2024

Description: The roadside verges along the whole length of Bells Lane, a narrow country lane, have been decimated by commercial vehicles and heavy plant. From top to bottom the road is an example of neglect. It's frequently used for road traffic diversions and now by Anglian Water vehicles constructing their new pipe line. It's totally unsuitable for such usage. Please investigate urgently.

We will investigate your report and make a decision on any action that may need to be taken and by when. Please rest assured that any urgent health and safety matters will be prioritised.

We may contact you to clarify some aspects of the issue that you have raised and hope that, if so, you don't find this too intrusive.

Information about how our services are organised and managed can be found on our website at the link below:

www.suffolk.gov.uk/roads-and-transport/.

If you wish to track progress of your report, please use the following link:

<https://highwaysreporting.suffolk.gov.uk/?id=00457291>

You can find out more about how we use your personal data by accessing [our privacy notice](#) which is available on our website.

Please note that this email has been sent from an unmonitored mailbox and any reply sent to this mailbox will not be seen or responded to.

If you'd like to contact us then you can do so in a number of ways, full details are available on our website at the link below:

<https://www.suffolk.gov.uk/about/contact-us/>

Kind regards,

Customer Service
Suffolk County Council

Item 11.3 Email from K Soons on SCC arts funding cuts

You may know I am a huge supporter of the arts having personally sponsored a box at the Theatre Royal for many years.

The recent announcement to cut funding for the arts & museum sector by the county council has caused me personal anguish. I have given robust feedback with in the organisation and will continue to do so. Please do email me with your thoughts.
The formal statement from the council is below.

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The County Council's budget is under huge pressure to deliver statutory services and the proposal to cease funding the Arts & Museums sector from April 2025 comes with a heavy heart and is driven out of necessity.

Let me be clear, I absolutely value the contribution of the sector both to Suffolk's local economy and to our communities. However, county councils up and down the country are facing huge pressures on their budgets, with a predicted shortfall of £5.2bn by 2026, as highlighted in the BBC report last year, here: <https://www.bbc.co.uk/news/uk-66428191.amp>

At the heart of this shortfall is an unprecedented increase in need for our services that safeguard and care for Suffolk's most vulnerable residents. This year alone what we need to spend on Children's Services has increased by 28% and on Adult's Services by 14%.

These services do vital work, such as protecting children and adults from neglect or abuse, providing education for young people with special educational needs and disabilities,

supporting vulnerable teenage families, supporting disabled people or adults with dementia to live independently and providing care for the elderly. In order to do these things, we need to invest an extra £74 million in adults and children's services over the next two years, but this means having to make £65 million of savings elsewhere.

None of the savings we are making are easy and the £65 million is made up of 58 different savings lines, some tens of thousands in value and some many millions. We're, rightly, looking at the council's own headcount as part of this and reducing that by between 200 and 240 in order to save £11 million. Furthermore, for the first time in several years, we're reluctantly having to increase Council Tax and the Adult Social Care Precept by the maximum we are allowed - 2.99% and 2.00% respectively.

To put the £528,000 saved by ceasing funding to the arts and museums sector in context, it would pay for one of the following:

- 12 elderly people to be in residential care for a year
- Home care for 35 people who need extra help
- 6 months in care for a single child who needs round the clock 4 to 1 care
- 12 months of funding for 6 adults with complex care

These are vital interventions which the Council has a legal duty to make - we have no choice but to do so - and in order to ensure we're able to continue to do so, we must make difficult choices about all other discretionary spending and other services and how we deliver them.

I do not dispute the benefit, both social and economic, that the Arts and Museums sector brings to our county. However, when we are faced with children that need taking into care, or getting those with Special Educational Needs to and from school, or keeping a vulnerable resident in their own home with the right support - we must act here and now. To ensure we've the funds to do so, it is necessary to take the difficult decisions contained in our budget proposals.

Please rest assured that the County Council still places huge value in the Arts and Museums sector, even if we don't have the funds to subsidise it beyond April 2025. We have ensured there is funding in place to provide 12 months' notice to the sector and will, of course, continue to work with them and offer project specific funding opportunities.

Thank you, once again, for taking the time to contact me and I hope this helps explain why we must take these steps.

With kind regards

Karen Soons

**County Councillor
Thingoe South Division**

Item 11.4 Email re Neighbourhood watch dated 16 Feb

I am writing to you as Haverhill Rural & Suffolk South West Area Coordinator for Suffolk Neighbourhood Watch Association.

Not long ago, Hawstead had the benefit of 4 local Neighbourhood Watch schemes covering 65 dwellings (Bury Road (15), Bell Lane(15), Lawshall Road(25), The Pound(25)). Following the recent resignation of a scheme coordinator, only a single scheme now remains with a titular head – The Pound.

A similar pattern has occurred in some other SW Suffolk villages, particularly as certain forms of crime have diminished in recent years. History suggests that such declines are not permanent and the interest in increasing awareness and vigilance by rural communities can return quite quickly. It is therefore in all our interests to keep 'open' the structure of NW schemes wherever possible.

One way this has been achieved is for existing schemes to be effectively subsumed under a village-wide umbrella with a parish councillor taking over the title of village NW coordinator and I would like to suggest that one of the Hawstead councillors take on the title/role and, preferably, another is nominated as deputy in case of a sudden future vacancy.

The titular role brings no onerous obligations and the coordinator can undertake as much or as little promotion of community awareness of crime prevention and resolution as they wish. The local community police officer will provide support where needed (although not on individual crimes) and in our area RuralSouthWatch (RSW - an info sharing cooperative) provides periodic burglary statistics by village and month and Alerts and Updates on current criminal activity, where known, with specific suggestions relating to protection and information currently wanted to assist the police. RSW is not limited to NW coordinators. As Area Coordinator, I am also available to help understanding how contact with the police works and to advise on any suggestions of community activity that villagers or councillors may want to explore.

The (re-) establishment of a NW local scheme requires an administrative effort which could be a barrier in future, so keeping schemes open is greatly beneficial to the local communities.

I commend to you the naming of a councillor as Neighbourhood Watch Village coordinator and if a person is nominated they should let me know so they can be registered as such on the Suffolk NW Association database.

I look forward to hearing your thoughts on this matter. Please don't hesitate to ask me if you have any questions.

Kind Regards, Bob Steel

Area NW Coordinator for Haverhill Rural & Suffolk South West
Suffolk Neighbourhood Watch Association.

Tel/ans: 01440 786303

E: bobsteel20@hotmail.com