

Hawstead Parish Council

In the County of Suffolk

Chairman

Ros Alexander

Email | ros.king@hawstead-parish-council.co.uk

Responsible Finance Officer

and Parish Clerk

Mrs Catherine Hibbert

Brokesbourne, Stanningfield Rd, Gt Whelnetham, IP30 0TY
catherine.hibbert@hawstead-parish-council.co.uk

Dear Councillor

3rd November 2023

You are hereby **SUMMONSED** to a meeting of Hawstead Parish Council at the Village Hall on **Thursday 9th November 2023 at 7.30 p.m.** The press and members of the public are invited to attend.

AGENDA

1. To receive apologies and consider any applications for approval of absence

2. Public forum

2.1 Members of the public invited to make representations on any item on the agenda.

2.2 County Council

2.3 West Suffolk Council

2.4 Police

3. Declaration of interests

3.1 To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3.2 To consider any applications for dispensations in relation to declared pecuniary interests.

4. Minutes

4.1 To resolve that the minutes of the Parish Council meeting dated 13 September 2023 be signed as a true and accurate record of that meeting.

5. Conservation

5.1 Greens; (Inc mole control and greens quote for 2024);

5.2 Footpaths;

5.3 Bird boxes;

5.4 Trees at Brook Green (including approval of tree work quote and UK Power network request for tree work)

6. Reports

To receive reports including the following:-

6.1 Communications;

6.2 Highways and safety;

6.3 Volunteering;

6.4 Clerk.

7. To consider

7.1 Play area re-surfacing proposal;

7.2 Emergency plan review;

7.3 Quiet Lane initiative.

7.4 Honoraria;

7.5 Grant application;

7.6 Xmas tree.

8. Planning applications, appeals and notifications

8.1 To note planning decisions received.

9. Finance

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- 9.1 To receive and approve the quarterly financial summary to 30 September 2023;
- 9.2 To receive and approve the bi-monthly financial summary for September-October 2023;
- 9.3 To approve payments to be made;
- 9.4 To agree budget for 2024/25
- 9.5 To agree precept request for 2024/2025
- 9.6 To review reserves policy

10. Chairman's summary

11. Correspondence and circulars

- 11.1 Play area reports for Oct/Nov 2023;
- 11.2 Feedback from SCC on highways
- 11.3 Info re strategic pipeline
- 11.4 Polling station review
- 11.5 Emergency generator correspondence.

12. Date of next meetings

To confirm date of next meetings on **11th January 2024** and **14th March 2024** all at 7.30pm .

CH

C Hibbert - clerk