

Hawstead Parish Council - Clerk report

9th March 2023

The aim of this report is to provide comments on agenda items and to update the Parish Councillors on:-

- correspondence received, sent and circulated since the last meeting
- Training attended since the last meeting
- Clerks' activity since January 2023
- Planning decisions

2.5 Suffolk Constabulary most recent newsletter <https://www.suffolk.police.uk/your-area/snt-newsletters-jan-2023>

7.1 Planning decisions

Application for lawful development certificate for proposed use or development - use of The Red Shed as single dwelling (class C3) - The Red Shed The Pound Hawstead Bury St Edmunds Suffolk IP29 5NJ

Ref. No: DC/22/2116/CLE | Status: Application Granted | Case Type: Planning Application

Planning application - installation of ground mounted photovoltaic array and laying of connecting cable - Metcalfe Almshouses The Pound Hawstead Suffolk IP29 5NJ

Ref. No: DC/22/2119/FUL | Status: Application Granted | Case Type: Planning Application

10. Correspondence

Indication is given where an item has already been circulated by email and/ or is under consideration at this meeting and /or has been circulated for this meeting. Please request copies of anything you have not received

Date	Detail	Action	Email circulation	Agenda item	Circulated with agenda
12.01.23	SALC bulletin				
16.01.23	SALC bulletin		29.01.23		
18.01.23	Civic dinner invite		29.01.23		
19.01.23	Parish Biodiversity Action Plans & Ecological Assessments info		4.3.23		
23.01.23	SALC bulletin		29.01.23		
25.01.23	VSCE info on local grant funding opportunities		29.01.23		
25.01.23	SALC area forum dates		29.01.23		
26.01.23	Letter from Maddever Farms	To footpath group		6.1	yes
26.01.23	Letter from Rupert Brown	To footpath group		6.1	yes
26.01.23	Confirmation that NW has been removed as WSCCllr for non attendance		29/01/23		
26.01.23	OSS newsletter		29/01/23		
	Letter from AH	To footpath group		6.1	yes
30.01.23	Update on WSC plan review		08.02.23		
30.01.23	SALC newsletter		08.02.23		
31.03.23	SALC newsletter		08.02.23		
01.02.23	Play area inspection report			10.2	
06.02.23	WSC election info		08.02.23	6.4	
06.02.23	SALC e bulletin		08.02.23		
07.02.23	WSC info re elections		08.02.23		
10.02.23	Chaser from G&G	Response 17/2/23			
12.02.23	SARS letter		170223		

13/14/02/23	SALC bulletins		17/02/23		
14.02.23	Election info from WSC		14/2/23		
15.2.23	Footpath consultation response from JB	To footpath group 17/2/23			
15.02.23	SALC forum dates for 2023		15/2/23		
16.02.23	Electoral commission webinar info		17/2/23		
17.2.32	Confirmation that £300 received from WSC for coronation				
18.02.23	Footpath consultation	To footpath group 24/02/23			
20.02.23	SALC newsletter		24.02.23		
23.02.23	OSS newsletter		24.02.23		
23.02.23	Footpath correspondence from MW Wright	To footpath group 24/02/23		6.1	
23.02.23	Green community info	To AE for website 24.02.23			
23.02.23	Response to footpath consultation RA	To footpath group 24.02.23		6.1	
24.3.23	West Suffolk area forum	4.3.23			
24.3.23	SALC advice on interests				
24.03.23	WSC The story so far	4.3.23			
27.02.23	Change of WSC chairs proven charity	4.3.23			
27.02.23	SALC bulletin	4.3.23			
28.2.23	Confirmation of continuation of free play inspections for a further year from WSH				
1.3.23	Report of vehicle on the green				
2.3.23	Play area inspection Feb 23 – low risk findings			10.2	
2.3.23	Request for funding for maps			6.5	y
3.3.23	Request to update emergency plan	To GR 3.3.23		6.7	
3.3.23	Info re waiving SCC fees for street parties				
3.3.23	ANPR deployment rota – does not include Hawstead	? to SCC 3.3.23			

TRAINING

CLERK'S ACTIVITY January-February 2022

Date	Activity	Time
	Prepare for and minute PC meeting January 2023	
	Email correspondence, finance and admin; footpath correspondence; easement correspondence	
	TOTAL	40.00