

Hawstead Parish Council

In the County of Suffolk

Chairman

Mr Phil Baker
Cooks Farmhouse, Bury Raad, Hawstead, IP29 5NR
Tel: 079583 07117
Email: phil.baker@cooksfarmhouse.com

Responsible Finance Officer and Parish Clerk

Mrs Catherine Hibbert
Brokesbourne, Stanningfield Rd, Gt Whelnetham, IP30 0TY
catherine.hibbert@hawstead-parish-council.co.uk

Dear Councillor

17th November 2022

You are hereby **SUMMONSED** to a meeting of Hawstead Parish Council at the Village Hall on **Thursday 17th November 2022 at 7.30 p.m.** The press and members of the public are invited to attend.

AGENDA

1. Apologies for absence

2. Public forum

- 2.1 Members of the public invited to make representations on any item on the agenda.
- 2.2 County Council
- 2.3 West Suffolk Council
- 2.4 Police

3. Declaration of interests

- 3.1 To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
- 3.2 To consider any applications for dispensations in relation to declared pecuniary interests.

4. Minutes

- 4.1 To resolve that the minutes of the Parish Council meeting dated 27th October 2022 be signed as a true and accurate record of that meeting.

5. Reports

To receive reports including the following:-

- 5.1 Communications;
- 5.2 Greens;
- 5.3 Conservation;
- 5.4 Footpaths;
- 5.5 Highways and safety;
- 5.6 Volunteering;
- 5.7 Clerk.

6. To consider

- 6.1 Honoraria payments
- 6.2 Xmas Tree
- 6.3 Defib signage.

7. Planning applications, appeals and notifications

- 7.1 Planning notifications

8. Finance

- 8.1 To receive quartley finance summary to 30 September 2022;
- 8.2 receive and approve the bi-monthly financial summary for September-October 2022;

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- 8.3 To approve payments to be made;
- 8.4 To consider budget and precept request for 23/24;
- 8.5 To review reserves policy;
- 8.6 To receive six months internal finance checks

9. Chairman's summary

10. Correspondence and circulars

- 10.1 Play area reports for October/November 2022;
- 10.2 Letter from MG re campsite;
- 10.3 WSC info re election recharges.

11. Date of next meeting

12th January 2023

CH C Hibbert - clerk