

## Hawstead Parish Council - Clerk report

08 July 2021

The aim of this report is to update the Parish Councillors on:-

- correspondence received, sent and circulated since the last meeting
- Training attended since the last meeting
- Clerks' activity since May 2021
- Planning decisions

### 2.5 Suffolk Constabulary July 2021 newsletter [Link](#)

#### 8.1 Planning decisions

DC/21/0428/LB

Address Pye House Lawshall Road Hawstead IP29 5NR

Proposal Application for listed building consent - lime based render to three elevations following removal of cement based render

Decision Issued Thu 06 May 2021 – approved

DC/20/2212/HH

Address Woodlands The Pound Hawstead Bury St Edmunds Suffolk IP29 5NJ

Proposal Householder planning application - three bay cart lodge and machinery store with first floor guest accommodation above

Status Decided – Approved 1 July 2021

## 10. CORRESPONDENCE –b

Date	Detail	Action	Email circulation	Agenda item	Circulated with agenda
17.05.21	Annual Play area inspection report			11.1	yes
18.05.21	Highways letter re flooding			7.1	yes
19.05.21	WSC open area assessment consultation	Completed 12/06/21			
20/05/21	ANPR correspondence			11.4	Yes
24.05.21	SALC e bulletin		19.06.21		
24.05.21	WSC info re charging points		19.06.21		
26.05.21	SPS neighbourhood plan training flier		19.06.21		
	SCC newsletter			3.2	
26.05.21	HCC mins		26.06.21		
01.06.21	Development newsletter		14.06.21		
01.06.21	Internal audit report		91.06.21	9.4	Yes
01.06.21	Karen Soons Newsletter		14.06.21	3.2	yes
01.06.21	SALC e bulletin		14.06.21		
03.06.21	West Suffolk parish and town forum flier		14.06.21		
07.06.21	Grass cutting schedule		30.06.21		

07.06.21	SALC e bulletin		14.06.21		
11.06.21	SPS appeal heritage champion				
14.06.21	Fingerpost plaque corresp			11.5	
14.06.21	Open Space Soc AGM		14.06.21		
14.06.21	SALC bulletin		14.06.21		
15.06.21	AG newsletter		28.06.21		
16.06.21	SCC letter				Yes
18.06.21	Festival of Suffolk info	To JW 28.06.21			
18.06.21	Families and volunteering survey		29.06.21		
21.06.21	SALC e bulletin		28.06.21		
22.06.21	Dfra census	Completed 30.06.21			
23.06.21	Platinum Jubilee info		28.06.21		
23.06.21	Highways drainage			7.1	yes
25.06.21	OSS AGM info		28.06.21		
25.06.21	Exchange of corresp re devel control			8.3	Yes
25.06.21	WSC letter re mowing		28.06.21	11.6	Yes
28.06.21	June play area inspection			11.1	
28.06.21	SALC e bulletin				
29.06.21	Info on repeater signs		30.06.21		
29.06.21	1& 1 invoice			9.3	
01.07.21	SCC confirmation of replacement grit bin				
01.07.21	SALC AGM flier		01.07.21		

## TRAINING

### CLERK'S ACTIVITY May-June 2021

Date	Activity	Time
	Prepare for and minute PC meeting May1 2021	
	Email correspondence, finance and admin; research; prepare accounts and audit material	
	<b>TOTAL</b>	<b>40.00</b>