

# *Hawstead Parish Council*

*In the County of Suffolk*

## **Chairman**

Mr John West  
Kellycroft, The Green, Hawstead, Bury St Edmunds, IP29 5NP  
01284 388732 / 07769 290649  
[john@johnwestfinance.co.uk](mailto:john@johnwestfinance.co.uk)

## **Responsible Finance Officer and Parish Clerk**

Mrs Catherine Hibbert  
Brokesbourne, Stanningfield Rd, Gt Whelnetham, IP30 0TY  
[catherine.hibbert@hawstead-parish-council.co.uk](mailto:catherine.hibbert@hawstead-parish-council.co.uk)

Dear Councillor

2 September 2021

You are hereby **SUMMONSED** to a meeting of Hawstead Parish Council at the Village Hall on **Thursday 9<sup>th</sup> September 2021 at 7.30 p.m.** The press and members of the public are invited to attend.

### **AGENDA**

#### **1. Apologies for absence**

#### **2. Public forum**

- 2.1 Members of the public invited to make representations on any item on the agenda.
- 2.2 County Council
- 2.3 West Suffolk Council
- 2.4 Police

#### **3. Declaration of interests**

- 3.1 To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
- 3.2 To consider any applications for dispensations in relation to declared pecuniary interests.

#### **4. Minutes**

To resolve that the minutes of the Parish Council meeting dated 8<sup>th</sup> July 2021 be signed as a true and accurate record of that meeting.

#### **5. Reports**

To receive reports including the following:-

- 5.1 Communications;
- 5.2 Greens;
- 5.3 Footpaths and trees;
- 5.4 Highways;
- 5.5 Safety (emergency plan);
- 5.6 Volunteering;
- 5.7 Clerk.

#### **6. To consider**

- 6.1 Investigating merits of a neighbourhood plan;
- 6.2 To consider grant application;
- 6.3 Insurance renewal;
- 6.4 Emergency tree work on Green;
- 6.5 Update on Brook Green project.

#### **7. Planning applications, appeals and notifications**

- 7.1 DC/21/1499/HH Householder planning application - new vehicular access  
Location Land Adj 1 The Pound Hawstead IP29 5NJ (Consultation period now closed).

#### **8. Finance**

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8.1 To receive and approve the bi-monthly financial summary for July/August 2021;

8.2 To approve payments to be made.

### **9. Chairman's summary**

### **10. Correspondence and circulars**

10.1 Play area reports for August and September 2021;

10.2 WSC letter dated 15/07/21 re planning consent DC/20/2212/HH;

10.3 Grant information.

### **11. Date of next meeting**

11th November 2021 at 7.30pm.

*CH*

C Hibbert - clerk