

Hawstead Parish Council - Clerk report

14 January 2021

The aim of this report is to update the Parish Councillors on:-

- correspondence received, sent and circulated since the last meeting
- Training attended since the last meeting
- Clerks' activity since November 2020
- Planning decisions

2.5 Suffolk Constabulary January 2021 newsletter [Link](#)

8.1 Planning decisions

Planning Application - Variation of condition 5 of DC/20/1032/FUL to extend the opening hours to be Monday to Saturday 7am to 10.30pm and Sundays 9am to 8pm - Metcalf Arms Lawshall Road Hawstead IP29 5NR

Ref. No: DC/20/1459/VAR | Status: Application Granted | Case Type: Planning Application

DC/20/1913/HH 19 Whepstead Road Hawstead IP29 5NS; Householder planning application - detached garage (following demolition of existing garage);REFUSED Tue 05 Jan 2021

10. CORRESPONDENCE –

| Date | Detail | Action | Email circulation | Agenda item | Circulated with agenda |
|-----------|--|--------------|-------------------|-------------|------------------------|
| 16.11.20 | Planning application 19 Whepstead Road | | | 03.12.20 | |
| 16.11.20 | SALC e bulletin | | 27.11.20 | | |
| 27.11.2 | Sicon Foundation | | 27.11.20 | | |
| 19.11.20 | Insurance renewal docs | | | | |
| 20.11.20 | Parish and Town Forum | | 27.11.20 | | |
| 20.11.20 | Message from WS leader | | 27.11.20 | | |
| 23.11.20 | SALC e bulletin | | 27.11.20 | | |
| 25.11.20 | NALC smaller council election indo | | 27.11.290 | | |
| 26.11.20 | OSS newsletter | | 29.11.20 | | |
| 27.11..20 | WSC info on tax base calculations | | 29.11.20 | | |
| 18.11.20 | Sicon foundation flier | | 5.1.21 | | |
| 30.11.20 | SALC e bulletin | | | | |
| 2.12.20 | Play report | | | Yes | |
| 1.12.20 | SALC member survey | | | | |
| 1.12.20 | Good neighbour scheme | | 5.1.21 | | |
| 2.12.20 | SCC December newsletter | | 3.12.20 | yes | |
| 4.12.20 | Police newsletter | | 5.1.21 | | |
| 7.12.20 | Census info | | 5.1.21 | | |
| 7.12.20 | SALC e bulletin | | 28.12.20 | | |
| 8.12.20 | Emergency planning info | To gr 5.1.21 | | | |
| 14.12.20 | SALC e bulletin | | 28.12.20 | | |
| 16.12.20 | Open spaces invoice | | | Yes | |
| 16.12.20 | 2DC/20/2095/CLE; | | 28.12.20 | Yes | |
| 18.12.20 | WSC message re Tier 4 | | 28.12.20 | | |
| 21.12.20 | CAS newsletter | | 05.01.21 | | |

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|----------|---|--------------------------|----------|-----|--|
| 21.12.20 | KS Xmas card | | 28.12.20 | | |
| 21.12.20 | SALC e bulletin | | 05.01.21 | | |
| 22.12.20 | Housing guidance consultation | | 05.01.21 | | |
| 22.12.20 | Coronavirus info from SCC | | 28.12.20 | | |
| 22.12.20 | Message from WSC leader | | 28.12.20 | | |
| 22.12.20 | OSS annual greeting | | 05.01.21 | | |
| 24.12.20 | Corona virus info from SCC | | 05.01.21 | | |
| 02.01.21 | 1 and 1 invoice | | | Yes | |
| 02.01.21 | Play area report Dec | | | Yes | |
| 02.01.21 | Stowmarket chorale flier | To AP for website 5/1/21 | | | |
| 04.01.21 | DC/20/2212/HH | | 05.01.21 | yes | |
| 04.01.21 | SALC e bulletin | | 05.01.21 | | |
| 05.01.21 | PCC's proposals for the policing element of the council tax | | 05.01.21 | | |
| 29.12.20 | WSC Letter re precept | | 09.01.21 | | |

Indication is given where an item has already been circulated by email and/ or is under consideration at this meeting and /or has been circulated for this meeting. Please feel free to request copies of anything you have not already received.

TRAINING

Budgeting session plus benchmarking forum Dec 2020.

CLERK'S ACTIVITY November-December 2020

| Date | Activity | Time |
|------|--|--------------|
| | Prepare for and minute 2 X PC meetings Nov/Dec 2020 | |
| | Email correspondence, finance and admin; research; precept | |
| | TOTAL | 40.00 |