

**HAWSTEAD PARISH COUNCIL REMOTE MEETING  
ON 9<sup>th</sup> JULY 2020 at 7.30pm.**

**Present:** Cllrs J West (Chairman), R Alexander, C Carr (*in part*), H Brewis, P Barham, P Baker and G Rushen. C Hibbert (Clerk).  
WS Cllr T Clements; three members of the public.

**Apologies:** None.

The meeting was held remotely due to the Covid-19 outbreak; a recording was made. The filming statement was taken as read.

**1. APOLOGIES FOR ABSENCE**

Noted.

**2. PUBLIC FORUM**

**2.1 Public participation.**

Members of the public present commented on the planning proposals at item 7.1 below; they had written to the planning authority commenting on the apparent current light industrial (as opposed to agricultural) use, the division of the site and the accuracy of the wildlife statement accompanying the proposals.

*CC joined the meeting at 7.45pm.*

*Public participation adjourned.*

**7.1. DC/20/0870/P3QPA Prior Approval Application under Part 3 of the Town and Country Planning (General Permitted Development) (Amendment and Consequential Provisions) (England) Order 2015- (i) Change of use of agricultural building to dwellinghouse (Class C3) to create 1no. dwelling (ii) associated operational development :Agricultural Barn Adjacent To Little Mead Whepstead Road Hawstead Suffolk (taken out of turn)**

The meeting heard that this was not a regular planning consultation, but a permitted development prior approval application in relation to which parish councils are not routinely consulted. Such applications are determined by the planning officers by reference to (essentially factual) statutory criteria. Following full discussion it was **AGREED** that the Council would write to the planning authority requesting them to pay close attention to correspondence from neighbours before determining the application.

*Public participation resumed.*

A resident requested that consideration should be given to creating a wildflower meadow opposite the village hall on land which is not managed under the DEFRA agreement. The possibility of working with the Roadside Nature Reserves team was noted.

**2.2 Covid-19 community response update.** The meeting heard that a team of volunteers continues to meet regularly to coordinate support for residents during the pandemic.

**2.3 County Council.** In the absence of C Cllr K Soons, her report was received and will be uploaded onto the website.

**2.4 West Suffolk Council.** WS Cllr T Clements presented a verbal report highlighting the mental health and economic challenges presented by Covid-19; local flooding; car parking charges and availability of locality funding to support small projects.

**2.5 Police;** a link to the most recent police report will be uploaded onto the website.

*TC left the meeting.*

**3. DECLARATION OF INTERESTS**

**3.1** RA declared an interest as neighbour to application site at item 7.1;

**3.2** No dispensations granted in relation to any identified pecuniary interests.

**4. MINUTES FROM THE PARISH COUNCIL MEETING DATED 28<sup>th</sup> MAY 2020.**

The minutes from the Parish Council meeting dated 28<sup>th</sup> May 2020 were **APPROVED** and will be signed as a true and accurate record.

**5. REPORTS**

Signature.....

**5.1 Communications;** the meeting heard that; (i) investigations are ongoing regarding the possibility of introducing broadband upgrades to the area; (ii) the councillors would establish a WhatsApp group; (iii) a book exchange would be created in the Pinford End phone kiosk.

**5.2 Greens;** it was reported that; (i) the hay cut will be taken shortly subject to the weather; and (ii) the path network on the Green is well received.

**5.3 Footpaths and trees;** the meeting heard that some fingerposts in need of repair have been reported to SCC; tree work is anticipated for the Autumn.

**5.4 Roads;** SCC appear to be taking the opportunity to catch up on the backlog of pothole repairs; a meeting has taken place with Havebury to review parking arrangements at Whepstead Road. All relevant land is owned by Havebury/SCC. Information in response is awaited from Havebury.

**5.5 Safety;** it was **AGREED** that the village survey should now be circulated by email.

**5.6 Volunteers;** the meeting has heard that a number of projects which can be undertaken in a socially distanced manner will take place.

**5.7 Clerk;** report received and **NOTED**.

## **8 TO CONSIDER**

**6.1 Renewal of ICO subscription; AGREED.**

**6.2 Any response to NALC code of conduct consultation; none required.**

## **7. PLANNING APPLICATIONS, APPEALS AND NOTIFICATIONS**

### **7.2 Appeals and notifications.**

The following decisions were noted:-

**DC/20/0392/LB 5 The Pound Hawstead IP29 5NJ** Application for Listed Building Consent - (i) removal of partition walls to create bathroom (ii) removal of partition wall to create larger bedroom 1 (iii) opening made through internal wall from kitchen to bedroom 2 to create access **APPROVED**  
Wed 01 Jul;

## **8. FINANCES**

**8.1 To receive and approve the bi-monthly financial summary for May - June 2020;** received and **APPROVED**.

**8.2 To receive quarterly financial summary to 30 June 2020;** received and **APPROVED**.

**8.3 To approve payments;** the following payments were **APPROVED**:-

payee	Chq no/payment details	Net	Vat	TOTAL
C H - wage	online	768.00		768.00
ICO	New DD instruction	40.00		40.00
C Hibbert - website	online	14.97	2.99	17.96
CH - zoom	online	119.9	23.98	143.88
CH - expenses	online	58.90		58.99
Woodberry – bench	online	435.00	87.00	522.00

**8.4 To receive internal auditors report for 2019/2020; NOTED.**

**9. CHAIRMAN'S SUMMARY:** The Chairman thanked those present for their various contributions.

## **10. CORRESPONDENCE AND CIRCULARS**

The following correspondence was received.

10 .1 Play area inspection report May-June 2020;

## **11. DATE OF NEXT MEETING**

Thursday 10<sup>th</sup> September 2020 at 7.30pm.

*The meeting closed at 8.50 pm.*

Distribution  
All Cllrs  
Email list

Signature.....

Website  
Noticeboard

Docs before the meeting

CC reports  
Clerk report  
Bi Monthly summary  
Quarterly summary

Signature.....