

Hawstead Parish Council - Clerk report

09 July 2020

The aim of this report is to update the Parish Councillors on:-

- correspondence received, sent and circulated since the last meeting
- Training attended since the last meeting
- Clerks' activity since May 2020
- Planning decisions

2.5 Suffolk Constabulary June 2020 newsletter [Link](#)

9.1 Planning appeals and notifications

DC/20/0392/LB 5 The Pound Hawstead IP29 5NJ Application for Listed Building Consent - (i) removal of partition walls to create bathroom (ii) removal of partition wall to create larger bedroom 1 (iii) opening made through internal wall from kitchen to bedroom 2 to create access **APPROVED** Wed 01 Jul;

DC/20/0347/LB Melpost House Whepstead Road Hawstead IP29 5N: 3no. bay cart lodge with first floor storage area and lean to log store (following demolition of existing garage) **Pending Decision**

DC/20/0346/HH Melpost House Whepstead Road Hawstead IP29 5NS **Pending Decision**

10. CORRESPONDENCE –

Indication is given where an item has already been circulated by email and/ or is under consideration at this meeting and /or has been circulated for this meeting. Please feel free to request copies of anything you have not already received.

Date	Detail	Action	Email circulation	Agenda item	Circulated with agenda
01.06.20	SALC advice internet banking		04.06.20		
02.06.20	K Soons June report		04.06.20	3.2	yes
10.06.20	SWT newsletter				
12.06.20	ICO renewal		25.06.20	6.1	
12.06.20	Suffolk says thanks survey		25.06.20		
12.06.20	Remote meeting survey	Completed 25.06.20			
09.06.20	A143 speed limit consultation		25.06.20		
12.06.20	SALC e bulletin		25.06.20		
12.06.20	Church enquiry	To AP for action	25.06.20		
15.06.20	Open Spaces mag		25.06.20		
15.06.20	WSC to parishes (town re-opening)		5.06.20		
15.06.20	SALC e bulletin		25.06.20		
16.06.20	Play area inspections		25.06.20	10.1	
17.06.20	CAS update		25.06.20		
18.06.20	Flier re community awards Sept 2020				
17.06.20	Climate action survey		25.06.20		
17.06.20	SALC e bulletin		25.06.20		
18.06.20	Collaborative communities newsletter		25.06.20		
19.06.20	Member code of conduct consultation		25.06.20	6.2	Link
24.06.20	Suffolk on Board newsletter		25.06.20		

25.06.20	Collaborative communities newsletter		25.06.20		
25.06.20	Open Spaces AGM info				
25.06.20	PK Little john acknowledgment of audit info				
25.06.20	Various info on halls re-opening	To HCC for info 25.06.20			
25.06.20		Locality grant received; Order placed for bench			
30.06.20	SALC e bulletin		03.07.20		
01.07.20	Rights of way historical research volunteers appeal	To AP 03.07.20			
03.07.20	Collaborative communities board newsletter		03.07.20		
03.07.20		Letter to DH and EH re green			

**TRAINING
CLERK'S ACTIVITY May-June 2020**

Date	Activity	Time
	Prepare for and minute PC meeting May 2020	
	Email correspondence, finance and admin; research; Audit and end of year finances	
	TOTAL	50.00