

**HAWSTEAD PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON 16th JANUARY 2020 at 7.30pm.**

Present: Cllrs J West (Chairman), R Alexander, C Carr, P Barham and G Rushen. C Hibbert (Clerk). WS Cllr T Clements.
Seven members of the public.
Apologies: Cllrs H Brewis and P Baker.

The filming statement was taken as read.

1. APOLOGIES FOR ABSENCE

Noted.

2. PUBLIC FORUM

The following matters were raised in public forum;-

- Lack of central white lines at Larkfield Corner following resurfacing. The meeting heard that the Council has met with the community highways engineer on site to review what safety measures, if any, could be introduced here. SCC subsequently confirmed that there was insufficient accident data to support the introduction by it of any additional safety measures; it was suggested that this matter should be kept under review and consideration given to the Council funding its own signage.

-The new weekly market bus service has commenced; the first run was late but completely full; thanks to JW and all those who lobbied to save the service;

-Whether the Council would progress a previous proposal to provide easier pedestrian access to Maglio Rosso. The meeting heard that the mowing schedule for 2020 would be adjusted to include this.

3. DECLARATION OF INTERESTS

3.1 No declarations of interest received;

3.2 No dispensations granted in relation to any identified pecuniary interests.

4. MINUTES FROM THE PARISH COUNCIL MEETING DATED 14th NOVEMBER 2019.

The minutes from the Parish Council meeting dated 14th November 2019 were **APPROVED** and signed as a true and accurate record.

5. REPORTS

5.1 County Council; C Cllr Soons' reports were received and noted in her absence and will be uploaded onto the website.

5.2 West Suffolk Council; WS Cllr T Clements presented his report, a copy of which will be uploaded onto the website.

TC left meeting 7.55pm.

5.3 Police; a link to the most recent police report will be uploaded onto the website.

5.4 Communications; nothing to report except that; (i) a defibrillator training session has been organised for 20 January 2020; and (ii) a new village Facebook page is under construction.

5.5 Greens; it was reported that; (i) the mole control contractor will be reminded to cover all areas of the Green; (ii) a contractor has been approached to chain harrow the Green later in the year; (iii) funding for the removal of two trees is recoverable under the Countryside Stewardship agreement. It was **AGREED** that the Stuart Bradnam quote of £180 plus VAT should be accepted; (iv) trees around village hall require trimming by the volunteer group if possible; (v) the exact location for waymarker signs is to be **AGREED** against maps before installation; (vi) the mowing contract, having been altered last year to allow for cutting and collecting of grass from those areas not being used for hay, is due for review. The meeting heard that this service had been expensive and unsatisfactory in finish. It was therefore **AGREED** to revert to the whole of the Green being cut (but not cleared mechanically) as per the previous arrangements, supported by raking parties; and (vii) two dying trees (village hall and the Pound) will be cut down by the tree warden, for which thanks. It was **AGREED** that a quote for stump grinding (£120 plus VAT - S Bradnam) was

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APPROVED. The meeting noted a residents' suggestion to plant a living Christmas tree outside the village hall.

5.6 Footpaths and trees; it was reported that the paths are soft but clear.

5.7 Highways and safety; some bad potholes/ trenches have opened up, particularly along Whepstead Road, in the poor weather; these have been reported to SCC. SCC has agreed to replace two grit bins which its contractors had damaged, but the replacements are yet to materialise. It was **AGREED** to refer the relevant correspondence to C Cllr Soons.

5.8 Village survey/emergency plan: it was reported that the emergency plan has been updated and, subject to a GDPR check, is ready for circulation, along with the survey and some correspondence of local interest. It was **AGREED** that final details for distribution etc. would be signed off by GR/PB/JW.

5.9 Clerk. Report received and noted.

6 TO CONSIDER

6.4 Application for funding for conservation report for historic monument in All Saints Church (taken out of turn): The meeting heard that the PCC has requested a contribution of up to £1,150 towards the outstanding professional conservator assessment costs relating to a monument in the church. NALC advice had been sought on this point which confirmed that survey costs could in principle be funded under s137 LA1972. Following discussion about the national significance of the monument in artistic and historic terms, budget and the availability of grant funding for the conservation work itself it was **AGREED** to award £600 under s137 LA1972 for this purpose. The Council requested that the PCC keeps the Council advised of its progress in securing all necessary funding within the relevant timeframes.

6.1 Community orchard update (including sponsorship); the meeting heard that the saplings have been ordered; an offer to sponsor a tree in memory of a relative has been accepted. It was **AGREED** that; (i) the sponsor would be invited to join in with the planting arrangements at the appropriate time and to choose and pay for a tree; and (ii) a sum of up to £150 would be **APPROVED** to purchase stakes/guards.

6.2 Bus service update; see comments in section 2 above. It was noted that discussions were ongoing with SCC to explore the possibility of securing public use of the school bus.

6.3 Whepstead Road parking update; the working group has met and reviewed next steps to secure environmental improvements to this area; and (ii) improve parking for residents. It was **AGREED** that in the first instance a meeting would be arranged between the community engineer/WSC/Havebury/the Council to explore viability/costings further. Residents will also need to be consulted.

6.5 Agreeing response to SALC planning survey at

<https://www.surveymonkey.co.uk/r/QC92F7F> It was **AGREED** that the clerk would complete the survey on behalf of the Council.

7. PLANNING APPLICATIONS, APPEALS AND NOTIFICATIONS (taken out of turn)

7.1 Appeals and Notifications.

The following decisions were noted:-

DC/19/2063/P3QPA Agricultural Barn Adjacent To Little Mead Whepstead Road Hawstead Suffolk Proposal Prior Approval Application under Part 3 of the Town and Country Planning (General Permitted Development) (Amendment and Consequential Provisions) (England) Order 2015- (i) Change of use of agricultural building to dwellinghouse (Class C3) to create 1no, dwelling (ii) associated operational development **REFUSED:** Dec 2019.

DC/19/2049/HH Asriel, Whepstead Road, Hawstead, Bury St Edmunds Suffolk IP29 5NS Proposal Householder Planning Application - Wall cladding to south-west and north-west elevations. Decision **APPROVED** Dec 2019.

8. FINANCES (taken out of turn)

8.1 To receive and approve the bi-monthly financial summary for November-December 2019; received and **APPROVED.**

8.2 To approve cheques to be issued;

The following cheques were **APPROVED.**

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Detail	Cheque no	Net (of VAT)	Vat	TOTAL
C Hibbert – Sainsbury /Adnams voucher	129	150		150
C Hibbert – C Bowyers (trees)	130	70.35		70.35
Keepers nursery	131	103.50		103.50
Botanica	132	366.95	10.40	377.35
C Hibbert 1 and 1	134	14.97	2.99	17.96
HCC room hire	133	120		120
Rougham Estate Sales Xmas trees	136	206.51	41.31	247.82
C Hibbert Exps	128	52		52
C Hibbert wages	135	768		768

8.3 To receive quarterly summary of finance to 31 December 2019; received and APPROVED.

9. CHAIRMAN'S SUMMARY: The Chairman thanked those present for their contributions.

10. CORRESPONDENCE AND CIRCULARS

The following correspondence was received.

- 10 .1 Email Lawshall PC dated 17.11.19 re police meetings;
- 10.2 Play area inspection report October and November 2019;
- 10.3 Request for funding from Neighbourhood Watch 6 Jan 2020.

11. DATE OF NEXT MEETING

Thursday 26th March 2020 at 7.30pm.

The meeting closed at 8.45 pm.

Distribution
 All Cllrs
 Email list
 Website
 Noticeboard

Docs before the meeting

CC reports
 WS Report
 Police report
 Clerk report
 Bi Monthly summary
 Financial summary to 31/12/19

Signature.....