

# *Hawstead Parish Council*

*In the County of Suffolk*

**Chairman**

Mr John West  
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**Responsible Finance Officer  
and Parish Clerk**

Mrs Catherine Hibbert  
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**NOTICE IS HEREBY GIVEN** that a meeting of Hawstead Parish Council will be held in the village hall on **Thursday 17<sup>th</sup> January 2019 at 7.30 p.m.** The press and members of the public are invited to attend.

10<sup>th</sup> January 2019

## AGENDA

**1. Apologies for absence**

**2. Public forum**

Members of the public invited to make representations on any item on the agenda.

**3. Declaration of interests**

3.1 To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

*The disclosure must include the nature of the interest. If an interest becomes apparent to a Councillor during the course of a meeting that has not been disclosed under this item, the Councillor must immediately disclose it. Councillors may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice the Councillor's judgment of the public interest.*

**4. Minutes**

To resolve that the minutes of the Parish Council meeting dated 6<sup>th</sup> December 2018 be signed as a true and accurate record.

**5. Reports**

To receive reports including the following:-

- 5.1 County Council;
- 5.2 Borough Council;
- 5.3 Police;
- 5.4 Communications;
- 5.5 Greens;
- 5.6 Footpaths and trees;
- 5.7 Highways and safety;
- 5.8 Speedwatch;
- 5.9 Clerk.

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## **6. To consider**

- 6.1 TVAS schedule;
- 6.2 Pinford End phone box - update;
- 6.3 Greens cutting 2019 quotes;
- 6.4 Willow quotes;
- 6.5 Printer contract;
- 6.6 Dog fouling;
- 6.7 Memorial proposals - update.

## **7. Planning applications, appeals and notifications**

- 7.1 Consultation on planning application DC 18/2303/FUL for 2 no outbuildings (retrospective) at the Spinney, Bury Road, Hawstead IP29 5NJ;
- 7.2 Appeals and Notifications.

## **8. Finances**

- 8.1 To appoint SALC as payroll provider and internal auditor for 2019;
- 8.2 To receive and approve quarterly financial summary to 31st December 2018;
- 8.3 To receive and approve the bi-monthly financial summary for November-December 2018;
- 8.4 To approve cheques to be issued.

## **9. Chairman's summary**

## **10. Correspondence and circulars**

- 10.1 Email correspondence with SCC re flooding on Bells Lane;
- 10.2 SALC e-bulletins;
- 10.3 Monthly play area reports November and December 2018;
- 10.4 Material planning decisions schedule

## **11. Date of next meeting**

21<sup>st</sup> March 2019.