

**HAWSTEAD PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON 16th November 2017.**

Present: Cllrs John West (Chairman), Penny Barham and Christabel Carr. Catherine Hibbert (Clerk). 8 members of the public.
Apologies: Cllrs Michael Harrison, Henry Brewis, Ros Alexander and Clive Robinson.

The filming statement was taken as read and the meeting opened at 7.30pm.

1. APOLOGIES FOR ABSENCE

Noted.

2. PUBLIC FORUM

The following matters were raised during public forum:

- Pinford End residents whose property was affected by recent flooding thanked neighbours for their support and highlighted that a water main apparently runs through the gardens of a number of properties in Pinford End. It was noted that any posts on social media in such circumstances should avoid highlighting temporarily vacant property.
- the footpath running along the boundary of Woodlands has a pinch point where it is less than 1.5m wide as a result of a fence being moved. Request to invite SCC to review.

3. DECLARATION OF INTERESTS

Cllr Carr noted an interest in item 6.2 (her child is going on the same expedition, the subject of the grant application).

Cllr Barham noted an interest in item 8.3 (expenses cheque).

4. MINUTES FROM THE PARISH COUNCIL MEETING DATED 21st SEPTEMBER 2017

The minutes from the Parish Council meeting dated 21st September 2017 were **APPROVED** and signed as a true and accurate record.

5. REPORTS

5.1 County Council; C Cllr Soons report was received; a copy will be uploaded onto the website.

5.2 Borough Council; B Cllr Chester's report was received; a copy will be uploaded onto the website.

5.3 Police; the current SNT report was noted – a copy will be uploaded onto the website.

5.4 Communications; in Cllr Brewis' absence it was noted that; (i) 27 properties in the south of the village have now been connected to one of the new BT boxes; feedback awaited as to impact on Broadband speed.

5.5 Greens; Cllr Carr reported that; (i) since the last meeting the Countryside Stewardship application for a new agreement has been submitted and acknowledged; (ii) mole control work has started for the winter; (iii) a second ragwort pull on the Green has been undertaken; (iv) she would speak to residents along Bells Lane re clearing overgrown areas.

5.6 Footpaths and trees; it was noted that the footpaths are currently in reasonable condition, except that a large tyre has been dumped on the footpath near the Church - to be investigated. *(Further discussion re trees at item 6.4 below);*

5.7 Highways and safety; in the absence of Cllr Harrison, nothing to report. It was noted that SCC proposes drainage works either side of Bells Lane to alleviate flooding as part of its 18/19 programme of works, rather in 17/18 as previously indicated;

5.8 Speedwatch; several Speedwatch sessions have been held since the last meeting; the Council has applied to join the County-led TVAS scheme.

5.9 Clerk; The clerk report was received and noted.

6. TO CONSIDER

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6.1 Honoraria; it was proposed that honorarium payments should be presented to Mr Parrett (£50 vouchers) for his voluntary work in respect of the Hawstead PC website and Mr Riggall (£100 vouchers) for his voluntary work litter picking in the village. All **AGREED**.

6.2 Grant application; a grant application from a young resident seeking financial assistance for a school expedition was noted. Consultation with SALC confirmed that s137 LA 1972 does not permit parish councils to make grants which benefit just one resident; request therefore declined. It was hoped that the village community might look to support the applicant in other ways.

6.3 Memorial proposals; guide pricing for an information board and a boundary marker was considered; following discussion it was agreed in principle that the Council should pursue both these village projects which would benefit residents and which, when installed, could be dedicated to the memory of Angela Rushen and Simon Miller. Further information from relatives, SCC, alternative suppliers and potential artists to be sourced and reviewed at next meeting.

6.4 Tree work at Brook Green; Mr Carr (tree warden) reported that he was in touch with residents on Bells lane regarding some tree work proposed on Council land adjoining their properties and elsewhere (to include work on willow by village hall and horse chestnut trees on the Green); he was sourcing quotes in this regard. Cost will depend upon whether a platform/road closure order is required; it was **AGREED** that works up to the value of £1000 plus VAT were authorised subject to receipt of three quotes to be circulated by email, as this work needs to be undertaken before the next meeting. Contractor to be appointed following review of quotes.

6.5 Phone box update. It was noted that the phone kiosk has now been formally adopted by the Council and added to insurance policy. Update from working party to next meeting.

7. PLANNING APPLICATIONS, APPEALS AND NOTIFICATIONS

Planning Application DC/17/1688/FUL for an agricultural building at the Heathers had been received. The meeting considered the correspondence received by residents, the lack of detail about the likely impact of the proposals on traffic to and from the property, the highway access, visual impact, proximity to special landscape area, landscaping etc. The Council resolved by majority (2:1) to support the application on condition that; (i) highway access is addressed by means of planning condition; (ii) is given to use of sympathetic landscaping; and (iii) due consideration is given by the planning authority to the concerns raised by neighbours. One Councillor objected on the grounds of inadequate highway access.

8. FINANCES

8.1 To receive and review the quarterly summary of finances to 30 September 2017; received and **NOTED**.

8.2 To receive and review the bi-monthly financial summary for September-October 2017; noted and **APPROVED**.

8.3 To approve cheques to be issued. The following cheques were **APPROVED** by majority.

Detail	Cheque no	Net (of VAT)	Vat	TOTAL
P Barham - petrol	16	22.70		22.70
C Hibbert - exps	17	150.34	16.73	167.07
CAS insurance	15	341.60		341.60
C Hibbert - BT	19	1.00		1.00
C Hibbert – (2 invoices) website	18	74.94	14.98	89.92
Hawstead CC – room hire	20	100	20	120

8.4 Draft Budget 18/19; received and approved. It was noted that the proposed precept for 18/19 is the reduced sum of £7,000.

Signature.....

8.5 Reserves policy: reviewed and re-approved. Review date November 2018.

C Cllr K Soons joined the meeting at 8.25pm

C Cllr Soons reported that the County Council proposes an increase in Council tax of 1.99% for 2018/19 a part of budget proposals. Further details can be found at

<https://committeeminutes.suffolk.gov.uk/HomePage.aspx>.

9. CHAIRMAN'S SUMMARY: The Chairman thanked those present for their contributions.

10. CORRESPONDENCE AND CIRCULARS

The following correspondence was received and noted:-

10.1 Playground equipment operational inspection reports for September and October 2017 – no issues;

10.2 Request to use Millennium Field – further particulars requested.

11. DATE OF NEXT MEETING

Thursday 18th January 2018 at 7.30pm.

The meeting closed at 8.30 pm.

Distribution

Cllr C Robinson

Cllr R Alexander

Cllr J West

Cllr C Carr

Cllr H Brewis

Cllr M Harrison

Cllr Barham

Website) following approval

Noticeboard) following approval

Documents before meeting

CC report

BC report

SNT report

Clerk report

Bi-monthly financial summary

Quarterly financial summary

Draft Budget 18/19

Signature.....