

**HAWSTEAD PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON 16th March 2017.**

Present: Cllrs John West (Chairman), Clive Robinson, Henry Brewis, Penny Barham, Michael Harrison and Christabel Carr. Catherine Hibbert (Clerk). 5 members of the public.

Apologies: Cllr Ros Alexander and C Cllr T Clements.

The filming statement was taken as read and the meeting opened at 7.30pm.

The meeting recessed for Public Forum at 7.30pm.

No matters were raised during the public forum.

The meeting reconvened at 7.30pm.

1. APOLOGIES.

Noted.

2. DECLARATIONS OF INTEREST.

Cllr Carr declared an interest in item 5.2 below, which is a scheme proposed by Mr J Carr, her husband.

3. MINUTES OF PARISH COUNCIL MEETING DATED 19th JANUARY 2017.

3.1 The minutes of the meeting held on 19th January 2017 were **UNANIMOUSLY APPROVED** as a true and accurate record and signed accordingly.

4. REPORTS.

4.1 County Council report; CCllr T Clements' report was received and noted and will be uploaded onto the website.

4.3 Police; the SNT February report for Haverhill (encompassing Hawstead) was noted and will be uploaded onto the website.

4.4 Communications; Cllr Brewis, reported that; (i) Matthew Hancock MP, the Minister for Culture and Digital Affairs, had visited the village on Friday 27 January 2017 to discuss local issues including Broadband service; the event was well attended and generated a lot of interest – many thanks to Karen Soons for helping set this meeting up; (ii) current information suggests that Broadband upgrade works may be undertaken locally between June/September; and (iii) there will be another opportunity to meet Matthew Hancock on 21 April 2017 at Barrow Village Hall at an open public meeting. It was **AGREED** that the Clerk would contact BT regarding the Pinford End phone box.

4.5 Greens; Cllr Carr reported that the winter mole control work had come to an end; clerk to contact Command Pest Control for a quote for future work;

4.6 Footpaths and trees; It was noted that the footpaths are reasonably clear for the time being ahead of the growing season; and (ii) the finger post sign in the vicinity of the Church requires replacement; clerk to pursue.

4.7 Highways and safety; Cllr Harrison reported on recent pothole repairs around the Parish. A suggestion that consideration should be given to making Hawstead Lane one way to avoid the difficulty of traffic passing on this narrow lane was discussed; it was noted that the road is well used in both directions by a number of locals, but some inappropriately large lorries appear to be

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using it- via satnav perhaps- which causes problems. It was agreed that Councillors should reflect further on this.

The meeting heard that a resident had complained about the amount of water sitting on a steep stretch of Bells Lane making conditions very dangerous and heard details of the action taken by the Council and Cllr Clements to bring this to the attention of the relevant department in the County Council. It was **AGREED** that the Clerk should endeavour to set up a meeting on site between the CC and neighbouring landowners.

4.2 Borough Council report (taken out of turn); B Cllr Rushen presented her report, a copy of which will be uploaded onto the website.

4.8 Speedwatch; Cllr Robinson reported that he had run a couple of Speedwatch sessions recently, logging a total of 20 incidences of speeding @ 36-43mph recorded over the two hour long sessions.

4.9 Planning Training; Cllr Barham reported that she had recently attended the SALC seminar on planning, a focus of which was Neighbourhood Plans; she spoke about the amount of detailed work, time and community engagement required to bring such a plan forward and the benefit it could bring to areas which are under threat of encroachment (unlike Hawstead which is designated as open countryside).

4.10 Clerk report; The clerk report was received and noted. The proposed use of the Millennium Field for a wedding reception in June was discussed; Mr Duchesne has provided some detailed information about parking, clearing up, access etc. Clerk to liaise with PCC to ensure they are satisfied with the arrangements.

The meeting discussed a message received from a resident about nuisance neighbour noise. It was **AGREED** that the Council would provide details of the relevant authority with responsibility for noise abatement.

5. TO CONSIDER

5.1 Brook Green - footbridge over stream; The meeting discussed the proposed footbridge for the recently cleared area of the Green which was approved in principle at the last meeting. Cllr Carr reported that quotes had been received from:-

S Barnes (the SCC recommended contractor)(£1375 plus VAT);

West Suffolk £1752.28 plus VAT;

Hamills £4750 plus VAT.

It was noted that provision of a footbridge would have an impact on the insurance position; there would also be ongoing maintenance and risk assessment implications. It was **AGREED** that; (i) S Barnes should be appointed to proceed, subject to clarification that no planning permission is required. It was agreed that Cllr Carr would seek confirmation that the relevant flood defence authority has no objection. The possibility of seating for this area to be kept under review.

5.2 Tree Proposal; Mr Carr (tree warden) had provided an outline of a scheme whereby residents can apply for trees from the Council, the aim being to improve local biodiversity and landscape, with priority given to those applicants proposing to site the trees in locations where they can be enjoyed by the whole community. It was **AGREED** that £200 could be allocated for this purpose, with Mr Carr to administer the scheme, for which many thanks.

5.3 VAS signage; The clerk reported that some research on vehicle activated signage had been undertaken; The Council could purchase an SID machine for its own use (subject to availability of suitable siting for this equipment) or request to join a TVAS scheme run by the County Council. The former option would involve cost to the Council (acquisition of equipment, insurance etc) plus would require volunteers able to train and willing to commit to moving the signage every four weeks; it was **AGREED** that the Council should seek to join a County Council run TVAS scheme in the first instance.

5.4 Mowing tenders for 2017; Quotes had been received from West Suffolk (£1,451.21 plus VAT), S Barnes (£2,255 plus VAT) and Hamills (not fully costed; the only item costed came in at £1200, in contrast to £416 for the same item under the West Suffolk tender). It was **AGREED** to proceed with West Suffolk.

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5.5 Public Space Protection Orders. An invitation from St Eds BC to purchase signage highlighting that dogs are banned from the enclosed play areas was discussed. It was **UNANIMOUSLY AGREED NOT TO PURSUE** this scheme.

6. PLANNING APPLICATIONS, APPEALS AND NOTIFICATIONS

6.1 Planning application DC/17/0185/HH and listed building consent application DC/17/0186/LB for (i) demolition of garden room, (ii) single storey rear extension, (iii) 2no. dormer openings on rear roofscape, (iv) demolition and reconstruction of garage at Cooks Farmhouse Lawshall Road Hawstead IP29 5NR;

The meeting considered these proposals; it was noted that; (i) nearby neighbours had no objection; (ii) the listed building officer has some ongoing concerns. Following discussion, it was **UNANIMOUSLY AGREED** that the Council **SUPPORTED** these proposals.

6.2 Planning application DC/17/0374/FUL for extension to existing agricultural storage building at Church Farm Church Road Hawstead IP29 5NT. The meeting considered these proposals; it was noted that the development would not be visible from the public highway. Following discussion, it was **UNANIMOUSLY AGREED** that the Council **SUPPORTED** these proposals. One Councillor requested that planning authority should be asked whether any landscaping was being proposed to replace the existing bund which will be affected by the proposed development.

7. FINANCES

7.1 To receive and review the bi-monthly financial summary for January-February 2017; received and **APPROVED**.

7.2 To approve cheques to be issued. The following cheques were **APPROVED**.

Detail	Detail	Cheque no	Net (of VAT)	Vat	TOTAL
Drew Leeper –	Tree work	265	320		320
C Hibbert –	Website fees	266	59.97	11.99	71.96
Aveland	Trees for new hedge	268	214.20	42.80	257.04
Command Pest Control	Mole control	271	352.00	70.40	422.40
Ricoh	Printing	267	139.71	27.94	167.65
C Hibbert-	wages	270	720		720
C Hibbert -	expenses	269	52		52

It was noted that the opening of a new Council bank account is being progressed.

8. CHAIRMAN'S SUMMARY

The Chairman thanked those present for their contributions and noted that the Council needed to review the way in which works are executed on its behalf around the village to ensure that residents likely to be affected by noise are consulted and any areas worked on are left in a mutually acceptable condition.

9. CORRESPONDENCE.

The following items were received and noted:-

9.1 UK Power Networks information on priority registration for vulnerable residents – forms in village hall;

9.2 Air Ambulance letter dated 31 January 2017 (feedback about use to which s137 grant payment had been put);

9.3 Lawshall Neighbourhood Plan consultation notification.

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10. DATE OF NEXT MEETING

Thursday 18th May at 7.30pm, to follow the Annual Parish Meeting at 7pm.

The meeting closed at 8.40 pm.

Distribution

Cllr C Robinson

Cllr R Alexander

Cllr J West

Cllr C Carr

Cllr H Brewis

Cllr M Harrison

Cllr Barham

Website) following approval

Noticeboard) following approval

Documents before meeting

CC report

BC report

SNT report

Clerk report

Bi-monthly financial summary

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