

**HAWSTEAD PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL  
ON 9<sup>th</sup> July 2015.**

**Present:** Cllrs Michael Harrison, Henry Brewis, Clive Robinson (Vice Chairman), Ros Alexander (in part) and Christabel Carr (in part). Catherine Hibbert (Clerk).  
Approx. four members of the public.

**Apologies:** Cllr John West.

The meeting opened at 7.30pm and the Chairman read out a short statement confirming that filming/recording of the meeting would be permitted in line with recent legislative changes.

It was noted that item 5.5 would be taken out of turn at the end of the meeting in closed session to the extent necessary to enable the consideration of correspondence raising legal matters.

*The meeting recessed for Public Forum at 7.30pm. Cllr Carr joined the meeting.*

The following matters were raised during public forum:-

- a grit bin on highway verge is currently obscuring visibility for drivers;
- Some potholes on Bury Road are yet to be filled;
- SCC work on the verges has been poorly executed;
- The Council should consider harrowing the Green early next year to get rid of dead vegetation, subject to the requirements of the Natural England/RPA grant agreements

*The meeting reconvened at 7.40pm.*

**1. APOLOGIES.**

Noted.

**2. DECLARATIONS OF INTEREST.**

None.

**3. MINUTES OF PARISH COUNCIL MEETING DATED 21<sup>st</sup> MAY 2015.**

**3.1** The minutes of the meeting held on 21<sup>st</sup> May 2015 were **UNANIMOUSLY APPROVED** as a true and accurate record and signed accordingly.

**4. REPORTS**

**4.1 County Council report:** received after the meeting – on website.

**4.2 Borough Council report (taken out of turn – see below):**

**4.3 Police;** received after the meeting – on website.

**4.4 Communications:** Cllr Brewis reported on frustratingly slow progress as regards the anticipated upgrades to Broadband service.  
*Cllr Alexander joined the meeting.*

**4.5 Greens:** Cllr Carr reported that; (i) the Basic Farm Payment application for 15/16 has been submitted; (ii) a wild flower walk was held on the Green last week (12 attendees); it is hoped to arrange another such event focusing on the peripheral areas of the Green; (iii) reports of parts of the Village Green having been sprayed with weedkiller will be investigated (Cllr Robinson offered support); (iv) the Quiet Lanes Initiative had exhibited at the Suffolk Show and a brief on the scheme (with details of necessary site notices, public meetings and coordinators) was tabled. Further consideration needs to be given to the proposed lanes for designation – usually a single

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track with passing places. The onus will be on the Council rather than SCC to lead on this project which will aim to promote respect between different road users, rather than impose different speed limits. It was **AGREED** that some further planning is required and that a questionnaire should be circulated at the fete which could then serve as evidence of support for this scheme, if appropriate. Details about a horse causing a nuisance on the Green were received.

**4.6 Footpaths and trees;** nothing additional to report. Doc and Flo Lacey have agreed to act as footpath wardens for Pinford End in conjunction with Cllr Robinson who will cover remaining footpaths.

**4.7 Highways and safety;** It was noted that; (1) the Pinford End sign has been corrected and replaced; (2) potholes have been repaired along Whepstead Road; (3) reported potholes on Bury Road will be investigated; (4) SCC has indicated that it will re-inspect the verge outside Hawstead House where there is no pedestrian refuge; (5) the replacement bench has been delivered and it was **AGREED** that the Council should appoint a contractor to replace the old bench.

**4.8 Planning and legal (including update from byelaws working party);** see below.

**4.9 Clerk report.** The clerk report (document 4.9) was received and noted.

## 5. TO CONSIDER

**5.1 Grant application for Macmillan Cancer;** the grant application for £150 from Mrs Dainty in respect of the forthcoming Macmillan Coffee morning, which is an annual village event, was **APPROVED**.

**5.2 Works on Bells Lane;** email correspondence about various matters including works on trees and the speed of traffic on Bells Lane was discussed and it was **AGREED** that a reply should be sent; (1) noting that only the highway authority has jurisdiction on speed limits, but that the Council does support the Quiet Lanes scheme; and (2) addressing the inconvenience caused by Network Power's own contractors in relation to works on the trees.

**5.3 Byelaws;** the meeting heard that the proposed amendments to the byelaws have been progressed; the procedure needs to be re-checked, particularly as there has been a time lapse following the original consultation. A Cllr advised that there was no apparent restriction in the existing byelaws for use of bouncy castles on the Green but the insurance position would need to be reviewed. It was noted that Hawstead CC proposes using the hall as a base for junior football training.

**5.4 Coffee caravan invite:** this proposal to invite a mobile coffee outlet/information booth to Hawstead was discussed and it was **AGREED** that, providing distribution of the flyers could be arranged via the Hawstead Journal/website, there was no objection to this proposal.

### **5.5 Works on Green;**

The owners of Maglia Rosso have agreed to reinstate the surface of the Green as requested by the Council, for which thanks. Some further issues have been raised in correspondence which will be considered in a closed session after the meeting.

**4.2 B Cllr report (taken out of turn)** B Cllr Rushen requested that her report should be circulated and noted that the operational waste hub on Hollow Road has been rejected and that the new school on Moreton Hall has received planning permission.

## 6. PLANNING APPLICATIONS APPEALS AND NOTIFICATIONS

**6.1 DC/15/1077/LB and 1076/HH for single storey rear extensions (following demolition of existing side extensions and porch) including internal and external alterations at Melpost House, Whepstead Road, Hawstead.**

The application was considered. Upon challenge, the applicant confirmed that one wall has been removed already, notwithstanding that planning permission has not yet been granted as it was in urgent need of repair; planning officer is aware. The treatment of waste water fixings and the proposed flat roof were queried. It was **UNANIMOUSLY AGREED** that the Council had no objections to this proposal.

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## 7. FINANCE

**7.1 To receive and review the quarterly summary of finances to 30/06/15;** received and noted.

**7.2 To receive the internal audit report for 2014/15;** received and noted.

**7.3 To receive and review the bi-monthly financial summary for May-June 2015;** received and noted.

**7. 4 To approve cheques:** the issue of the following cheques was **UNANIMOUSLY APPROVED:**

LCPAS - training	£25
C Hibbert - wages	£664
C Hibbert - expenses	£182.77
ICO	£35
HMRC	£56
Prettys	£60
Macmillan	£150

## 8. CHAIRMAN'S SUMMARY

The Vice Chairman thanked everyone for their attendance.

## 9. CORRESPONDENCE AND CIRCULARS

Playground report – by email only

The Councillor

Copies of some hard documents received in the post were circulated to all.

## 10. DATE OF NEXT MEETING

### Thursday 17 September at 7.30pm

It was noted that a closed session would follow the meeting. There being no further open business, the Chairman thanked Councillors and members of the public for attending.

*The meeting closed at 8.30pm*

Distribution

Cllr C Robinson

Cllr R Alexander

Cllr J West

Cllr C Carr

Cllr H Brewis

Cllr M Harrison

Website ) following approval

Noticeboard ) following approval

Documents before meeting

July BC Report

Clerk report to July 2015

Bi monthly summary of finances 9 July 2015

Signature.....